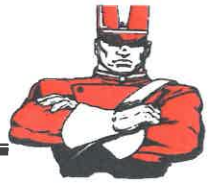


# The Millcreek-West Unity Local Schools

1401 W. Jackson St., West Unity, OH 43570 PH: 419-924-2365

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**TO:** Parents/Guardians  
**FROM:** Larry E. Long, Superintendent *jel*  
**DATE:** June 2017  
**RE:** Home School Assessment and Notification Forms

Attached are the forms necessary for your child to be excused for home schooling. Please notice on the Notification Form (3301-34-02) there is an area for an email address, we are asking you to fill-in this area if you have email as we will be utilizing this avenue for communications.

The Ohio Rules for Excuses from Compulsory Attendance for Home Education state that a parent must provide an academic assessment report when sending subsequent Home Education Notification Forms.

There are three options for reporting academic assessment:

- (1) An academic assessment report based on the results of nationally normed standardized achievement test. This assessment may be administered by a certified teacher or a person authorized by the publisher of the test.
- (2) A written narrative by a certified teacher indicating that a portfolio of samples of the child's work has been reviewed and that the child's academic progress for the year is in accordance with the child's abilities.
- (3) An alternative academic assessment report of the student's proficiency mutually agreed upon by the parent and the superintendent of the Millcreek-West Unity Local Schools.

A **Home Education Notification Form** is attached for the next school year along with a **Written Narrative Form**. If you intend to continue a home education program, please complete the notification form (or a narrative of your own design) and return it along with an academic assessment for your children who were on a home education plan during the last school year.

**If your children graduated or enrolled in another school setting,  
please note that anywhere on the Home Education Notification Form  
and return to us so that our records may be kept current.**

We request that your Home Notification Plan and Assessment paperwork be submitted prior to the beginning of your district's first day of school (August 22, 2017). **Until such time a compulsory attendance is excused for home education, school attendance is required.**

*We now offer an online program called NOVA that some of you may have an interest in. If so, I may be contacted at 419-924-2365 ext 2322 or my email: [llong@hilltopcadets.org](mailto:llong@hilltopcadets.org).*

Please return your information to my assistant at the address listed below. Thank you.

Millcreek-West Unity Local Schools  
ATTN: Jana Griffin  
1401 W. Jackson Street  
West Unity, OH 43570

Or you may fax to: 419-924-2367  
Or scan to: [jgriffin@hilltopcadets.org](mailto:jgriffin@hilltopcadets.org)

/jg

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Superintendent: Larry E. Long, 419-924-2365 ext. 2322, [llong@hilltopcadets.org](mailto:llong@hilltopcadets.org)  
Treasurer: Traci J. Thompson, 419-924-2365 ext. 2378, [tthompson@hilltopcadets.org](mailto:tthompson@hilltopcadets.org)  
Elementary Principal: Laurie A. Worline, 419-924-2365 ext. 2351, [lworline@hilltopcadets.org](mailto:lworline@hilltopcadets.org)  
JH/HS Principal: Steven J. Riley, 419-924-2365 ext. 2141, [sriley@hilltopcadets.org](mailto:sriley@hilltopcadets.org)  
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